



moving checklist

your guide to a successful move!

2-3 Months Before Moving

_____ Contact moving companies for estimates.

4 Weeks Before Moving

- _____ Decide which items to discard or donate to charity.
- _____ Call Doctors and Dentists for medical records, get copies of renewable prescriptions.
- _____ Arrange transfer of school records.
- _____ Check homeowner's insurance for moving coverage.
- _____ Transfer personal insurance records.

3 Weeks Before Moving

- _____ Plan to use food items before your move.
- _____ Make provisions for items difficult to move, including pets, and plants.
- _____ Discard old paint cans, propane tanks, and flammable items.
- _____ Organize all extra items used to remodel home (tiles, wallpaper, paint).
- _____ Place all appliance and repair warranties in a folder.
- _____ Notify post office of change of address for each person in household.
- _____ Notify all magazine subscriptions of address change.

2 Weeks Before Moving

- _____ Make travel and hotel reservations for your move.
- _____ Decide which items you will pack and which items your mover will pack.
- _____ Close or transfer all charge accounts.
- _____ Return library books.
- _____ Collect items you have loaned to other people.
- _____ Pick up items in storage, the dry cleaners and lay-away items.
- _____ Arrange to discontinue utilities and delivery services.
- _____ Arrange for utilities services for your new home.
- _____ Dispose of all flammable items so as not to ruin your move.
- _____ Cancel Cable TV service.
- _____ Contact Cleaning Service for estimates to help with final cleaning.



1 Week Before Moving

- _____ Transfer bank accounts.
- _____ Reconfirm travel reservations.
- _____ Set aside items you will take in your car: maps, flashlight, medicine, important papers.
- _____ Arrange for phone service at your new home.
- _____ Start packing suitcases.
- _____ Drain gas from lawn mowers, snow blowers and power equipment.
- _____ Drain garden hoses.
- _____ Have certified check or money order ready for moving company.
- _____ Contact and say final good-byes to your neighbors and friends.

1 Day Before Moving

- _____ Put cleaning supplies, toiletries, coffee pot in box to be loaded last, unloaded first.
- _____ Finish packing all suit cases.
- _____ Broom sweep and clean all rooms in house.
- _____ Clean out final items in refrigerator, give food to charities or neighbors.

Moving Day!

- _____ Be available to answer any questions your mover may have on packing day.
- _____ Confirm new delivery address and date with mover.
- _____ Check every room to make sure everything is packed for your move.
- _____ Make sure all windows, doors and garage doors are locked.
- _____ Give keys to new Owners or Closing Agent.
- _____ Winterize and drain all water lines, shut off main water supply, if necessary.